



2025 Sewer Fund Budget Summary

December 2, 2024

Summary of Liquid Fuels Budget Process

The 2025 Liquid Fuels Budget was developed by the Finance Committee of Steelton Borough Council in consultation with the Borough Manager.

The process for developing the budget was as follows:

Publicly Advertised Finance Committee Meetings

September 12, 2024	Finance Committee met to review the Borough's budgeting process.
September 26, 2024	Finance Committee met to review a preliminary budget and request further information on line items.
October 3, 2024	Finance Committee met to review a preliminary budget and request further information on line items.
October 10, 2024	Department Heads were provided with an opportunity to discuss their individual budgets with the Finance Committee.
October 17, November 14, 2024	Review and discussion of cuts to balance budget. The cuts resulted in a balanced 2025 budget.
December 2, 2024	Committee recommends budget to Steelton Borough Council Committee.
December 5-16, 2024	Public Inspection period.

Publicly Advertised Council Meetings:

December 2, 2024	Council Votes to Lay Budget for Public Inspection and Budget Ordinance advertised in Paper of General Circulation
December 5 -16, 2024	Public Inspection Period
December 16, 2024	Formal Consideration and Adoption. Council considers passing budget appropriations ordinance and tax ordinance.



2025 Sewer Fund Budget Summary

December 2, 2024

Overall Sewer Fund Outlook

The Steelton Sewer Fund experienced increased revenues due to sewer rate increase that went into effect in 2024 and is expected to increase in 2025.

The 2025 Sewer Fund Budget projects sewer rentals to increase slightly to \$1,982,236, Total revenues are projected at **\$2,210,036**.

Expenses

The 2025 Sewer Fund Budget indicates a slight increase for operation due to the new financial system and the ability to transfer \$49,000 to reserves. Total expenses are projected at **\$2,210,036**.

Capital Purchases/Projects

In 2025 the Borough of Steelton will invest heavily in the Boroughs sewer system.

In 2022 the Borough of Steelton was awarded a \$2.3 Million grant from PennVEST to retrofit and upgrade the Hoffer Street pump station and install a generator. Construction began in 2024 and is projected to be completed in 2025.

In 2022 the Borough of Steelton took out a DCIB 2022 Loan in the amount of \$5,361,000. Engineering and Permitting work on these projects have commenced in 2024. A vast majority of this loan will fund the following projects in 2024 and beyond:

- Generator for the Felton Street Pumping Station.
- Generator for the Trewick Pumping Station.
- Force Main replacement Project between Trewick Pumping Station and Capital Region Water's sewer plant intake.



2025 Sewer Fund Budget Summary

December 2, 2024

Concerns

The largest concern of the committee is the total amount of delinquencies on sewer rentals. Last report indicated a delinquency of +\$1 million on accounts ageing 120 Days.

- The committee in early 2025 must review status of liens placed on delinquent accounts and make the appropriate additions where needed.
- The committee in 2025 needs to review the Swatara Township agreement and provide recommendation to Council on the implication of the force main replacement project due to expenses and debt service.

Surplus/Deficit

As it stands, the Sewer Fund Budget projects no surplus/deficit.

Closing/Balancing Options:

- The budget presented for adoption is balanced.

***THIS BUDGET HAS BEEN APPROVED AND AGREED UPON BY THE FINANCE
COMMITTEE FOR PRESENTATION TO COUNCIL***

2025 Sewer Fund Revenues

Department	Description	2024	2025
	Sewer Revenues		
08-341-000	Interest Earnings	\$40,000	\$45,000
08-358-010	Swatara Twp Sewer Payment	\$90,000	\$100,000
08-364-100	Sewer Rentals	\$1,925,000	\$1,982,236
08-364-110	Sewer Tap	\$0	
08-364-120	Sewer Interest/Penalty Charges	\$70,000	\$75,000
08-364-122	Property Transfer Fee - Sewer	\$3,000	\$3,000
08-364-150	Sewer NSF Check Charges	\$250	\$250
08-380-000	Misc Revenues		
08-380-010	Annual Royalty	\$4,500	\$2,000
08-380-020	Lien Processing Fee	\$50	\$50
08-380-100	Misc Revenues	\$0	\$2,500
08-392-950	Transfer from Reserve	\$0	\$0

Totals	\$2,132,800	\$2,210,036
---------------	--------------------	--------------------

2025 Sewer Fund Expenses

Department	Description	2024	2025
08-000-000	Sewer Expenses		
08-409-000	Municipal Building	\$46,300	\$46,600
08-409-213	Building Supplies/Furniture	\$200	\$500
08-409-226	Cleaning Supplies	\$700	\$0
08-409-250	Maintenance Supplies	\$0	\$100
08-409-351	Property Insurance	\$8,000	\$9,000
08-409-356	Flood Insurance - Building	\$15,500	\$12,500
08-409-361	Electricity	\$4,300	\$5,000
08-409-362	Gas - Heating	\$4,500	\$3,500
08-409-366	Water Service	\$600	\$1,000
08-409-371	Repairs & Maintenance Land	\$1,500	\$1,000
08-409-373	Building Maint & Repairs	\$5,000	\$5,000
08-409-451	Cleaning Contracted Services	\$6,000	\$9,000
08-409-700	Capital Purchases	\$0	\$0
08-426-000	Garage	\$23,700	\$20,200
08-426-220	Operating Supplies	\$200	\$200
08-426-321	Telephone	\$2,500	\$2,000
08-426-361	Electricity	\$3,000	\$3,000
08-426-362	Gas/Propane	\$15,500	\$10,000
08-426-370	Repairs & Maintenance	\$2,500	\$5,000
08-427-000	Sewer Operating	\$505,627	\$479,873
08-427-120	Sewer Operating Admin. Salaries	\$33,415	\$30,888
08-427-140	Sewer Operating Wages	\$94,265	\$99,673
08-427-142	OT Wages	\$7,000	\$3,500
08-427-152	Dental Insurance	\$4,360	\$4,270
08-427-154	Disability Insurance	\$695	\$918
08-427-155	Vision Insurance	\$405	\$472
08-427-156	Hospitalization	\$103,823	\$103,621
08-427-158	Life Insurance	\$3,570	\$3,423
08-427-159	Prescription Insurance	\$35,192	\$34,540
08-427-160	Pension	\$31,656	\$16,262
08-427-161	Social Security	\$10,300	\$10,256
08-427-162	Unemployment Comp	\$1,176	\$1,500
08-427-191	Uniform Clothing Allowance	\$400	\$800
08-427-210	Supplies/Operating	\$335	\$200
08-427-231	Vehicle Fuel - Gasoline	\$2,500	\$3,500
08-427-232	Vehicle Fuel - Diesel	\$1,500	\$1,600
08-427-238	Uniforms (Boots)	\$800	\$8,000
08-427-245	Supplies-Road Salt/Anti-Skid/Stones	\$20,000	\$15,000
08-427-260	Small Tools & Minor Equip	\$1,500	\$1,000
08-427-310	CDL Random Drug Testing	\$150	\$150
08-427-341	Advertising	\$2,800	\$1,000
08-427-352	Public Officials Liab. Insur	\$3,600	\$4,000
08-427-354	Workman's Comp	\$9,985	\$8,500
08-427-372	Repairs & Maint - System	\$100,000	\$100,000
08-427-374	Repairs & Maint - Equipment	\$1,900	\$3,500
08-427-375	Repairs & Maint - Vehicle	\$5,000	\$10,000
08-427-470	Education	\$20,000	\$4,000
08-427-700	Capital Purchases	\$0	\$0

2025 Sewer Fund Expenses

08-427-740	Capital Purchases - Machinery	\$0	\$0
08-427-750	Capital Lease - Vehicle	\$9,300	\$9,300
08-428-000	Plants	\$138,687	\$169,000
08-428-221	Chemicals	\$20,000	\$20,000
08-428-226	Cleaning Supplies	\$250	\$1,000
08-428-227	Sanitation Supplies	\$500	\$500
08-428-321	Telephone	\$5,500	\$5,500
08-428-313	Engineering	\$0	\$0
08-428-351	Property Insurance	\$7,937	\$9,500
08-428-361	Electricity	\$35,000	\$35,000
08-428-362	Gas	\$5,000	\$5,000
08-428-366	Water Service	\$4,500	\$6,000
08-428-373	Repairs & Maint - Building	\$1,000	\$2,500
08-428-374	Repairs & Maint - Machinery	\$9,000	\$9,000
08-428-450	Contracted Services	\$50,000	\$75,000
08-428-700	Capital Purchases	\$0	\$0
08-429-000	Administration - Sewer	\$879,699	\$885,695
08-429-120	Salaries- Admin	\$59,417	\$54,096
08-429-140	Wages - Clerical	\$63,222	\$67,358
08-429-142	Wages - Clerical Ot	\$0	\$150
08-429-161	Social Security	\$9,382	\$9,242
08-429-210	Office Supplies	\$2,300	\$2,300
08-429-305	Paying Agent Service	\$0	\$0
08-429-308	Codification	\$1,700	\$1,700
08-429-311	Auditing	\$25,000	\$26,000
08-429-312	Consulting	\$26,000	\$36,000
08-429-313	Engineering	\$60,000	\$60,000
08-429-314	Legal	\$50,000	\$60,000
08-429-317	Data Processing	\$7,500	\$9,500
08-429-318	Debit/Credit Card Fees	\$1,500	\$1,600
08-429-321	Telephone	\$7,500	\$6,000
08-429-323	Internet/Web Services	\$200	\$300
08-429-325	Postage	\$6,000	\$5,000
08-429-341	Advertising	\$2,000	\$2,000
08-429-342	Printing	\$2,500	\$3,000
08-429-350	General Liability Insurance	\$12,075	\$13,000
08-429-352	Prof Liability Insurance	\$12,075	\$2,000
08-429-353	Bonding	\$2,200	\$4,300
08-429-354	Workman's Comp	\$190	\$150
08-429-355	Vehicle Insurance	\$8,938	\$10,000
08-429-420	Dues/Subscriptions/Licenses	\$4,000	\$3,500
08-429-450	Contracted Services	\$10,000	\$2,500
08-429-452	Sewage Treatment	\$500,000	\$500,000
08-429-750	Capital Lease	\$6,000	\$6,000
08-464-000	Neighborhood & Economic Development	\$130	\$150
08-464-350	General Liability Insurance	\$130	\$150
08-470-000	Debt Service		
08-471-001	Principal Payments	\$208,150	\$208,150
08-471-300	Dcib Loan - 2022 Principal	\$208,150	\$208,150
08-472-000	Interest Payments	\$81,000	\$81,000

2025 Sewer Fund Expenses

08-472-300	Dcib - Loan 2022 Interest	\$81,000	\$81,000
01-415-231	Interfund Operating Transfers	\$279,014	\$319,368
08-492-001	Transfer To General Fund	\$250,000	\$250,000
08-492-002	Transfer To Reserves	\$29,014	\$49,368
08-492-XXX	Transfer To Grants	\$0	\$20,000

Totals \$2,162,307 \$2,210,036