

**STEELTON BOROUGH  
COUNCIL MEETING MINUTES**

February 5, 2024

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**Present:**

Vanessa Bowers, President	Kathy McCool, Borough Manager
Natashia Woods, Vice President	Randy Watts, Engineer, HRG
Denae House, Pro Tem	Adeolu A. Bakare, Solicitor
Michael Segina	Aaron Curry, Codes Enforcement Officer
Willie Slade	Jeff Baltimore, Public Works Director
Julianna Paoletti	William Shaub, Police Chief
	Stephen Brubacher III, Fire Battalion Chief

**Absent:** Mr. Proctor, Ciera Dent

President Mrs. Bowers opened the meeting at 6:50 p.m. with the Pledge of Allegiance.

Vice President led a moment of silence for the Borough of Steelton and anyone you would like to pray for.

**Roll Call:**

Roll call was conducted by Kathy McCool, and the attendees listed above were present.

President Mrs. Bowers announced that an executive session was held just prior to tonight's meeting at 6:00pm to discuss personnel matters and real estate.

**Additions to Agenda (if needed):**

None

**Public Comments on Agenda items only:**

No comments were made.

**Approval of minutes from the previous meeting:**

*Motion made by Mr. Segina, seconded by Mr. Slade, to approve the presented minutes of 12/22/23, 1/02/2023, and 01/16/2024 upon the review of the Solicitor. Motion passed unanimously.*

**Engineers Report:**

Mr. Watts presented Council HRG's monthly engineers' report and asked if there were any questions.

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Mr. Segina asked about the emergency generator projects at Felton and Trewick. Mr. Watts stated that these are to be part of the force main project and will go out to bid at the same time. Mr. Watts stated that this should go out to bid sometime in late spring.

Mr. Segina asked Mrs. McCool about the draining issue at the Fire House. Mrs. McCool stated that it has not been completed.

***Motion made by Mr. Segina, seconded by Ms. Woods, to approve Engineers Report as presented. Motion passed unanimously.***

President Bowers asked if there was anything to add to the presented police report. Chief Shaub stated there was nothing to add.

**Unfinished Business:**

Mrs. McCool deferred to the solicitor to present to Council for consideration and approval of a properly advertised Ordinance 2024-1 amending the police pension fund in order to add a deferred retirement option plan program.

***Motion made by Mr. Segina, seconded by Ms. Woods, to approve Ordinance 2024-01. Motion passed unanimously.***

Solicitor Bakare presented to Council for consideration and approval of a properly advertised Ordinance 2024-2 which is the Chronic Nuisance Ordinance.

***Motion made by Mr. Segina, seconded by Mr. Slade, to approve Ordinance 2024-02. Motion passed unanimously.***

**New Business:**

Solicitor Bakare presented to Council for consideration and approval of Resolution 2024-R-7, adopting a rate schedule and establishing new sewer rate charges. Solicitor Bakare stated the new rates are to satisfy the requirements of the PennVEST and DCIB loans.

***Motion made by Mrs. House, seconded by Ms. Woods, to approve Resolution 2024-R-7. Motion passed unanimously.***

Mrs. McCool presented to Council for consideration and approval of and updated Engagement letter for McNeese, Wallace & Nurick, LLC as Bond Counsel for the Hoffer St. Pump Station Project.

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***Motion made by Mr. Slade, seconded by Mrs. House, to approve the updated Engagement letter for McNeas, Wallace & Nurick, LLC as Bond Counsel for the Hoffer St. Pump Station Project.***

Mr. Segina clarified that this expense would be reimbursable through the PennVEST Grant. Mrs. McCool confirmed.

***Motion passed unanimously.***

Mrs. McCool presented to Council for consideration and approval for Mr. Gonder to prepare a resolution for the ICA agreement as recommended by Entech Engineering. Mrs. McCool stated that the ICA agreement for a rate study shared by the surrounding municipalities to look at what we are paying for sewer rates to Caprial Region Water.

***Motion made by Mr. Segina, seconded by Ms. Paoletti, for the approval of Mr. Gonder to prepare a resolution for the ICA agreement as recommended by Entech Engineering. Motion passed unanimously.***

Solicitor Bakare presented to Council for consideration and approval to advertise for a public hearing regarding a petition to Vacate a portion of Christian Street.

***Motion made by Mr. Segina, seconded by Ms. Woods, to approve the advertisement for a public hearing regarding a petition to Vacate a portion of Christian Street. Motion passed unanimously.***

Mrs. McCool presented to Council for consideration and approval to pay HRG \$42,284.57 for services rendered associated with the Hoffer St. Pump Station Project.

***Motion made by Mr. Segina, seconded by Ms. Woods, to approve the payment of \$42,284.57 to HRG for the Hoffer St. Pump Station Project. Motion passed unanimously.***

Mrs. McCool presented to Council for consideration and approval to pay Envirep, Inc. \$207,920.00 for Gorman-Rupp equipment associated with the Hoffer St. Pump Station project.

Mr. Segina asked Mr. Watts when the settlement of the PennVEST Loan closes next month, what is the anticipated start date. Mr. Watts stated it should start within a month of closing.

***Motion made by Mr. Segina, seconded by Mr. House, to approve the payment of \$207,920.00 to Envirep, Inc for the Gorman-Rupp equipment associated Hoffer St. Pump Station Project. Motion passed unanimously.***

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Mrs. McCool presented to Council for consideration and approval to pay Curtis Power Solutions \$5,530.00 for equipment associated with the Hoffer St. Pump Station Project.

***Motion made by Mr. Segina, seconded by Mr. House, to approve the payment of \$5,530.00 to Curtis Power Solutions for the equipment associated with the Hoffer St. Pump Station Project. Motion passed unanimously.***

Mrs. McCool presented to Council for consideration and approval to pay Slaymaker Electric Motor and Supply Company \$3,740.11 for emergency generator services on 1/9/2024.

***Motion made by Mr. Segina, seconded by Mr. Woods, to approve the payment of \$ 3,740.11 to Slaymaker Electric Motor and Supply Company for emergency generator services on 1/9/2024.***

Ms. Paioletti asked if this was something that will always need to be done. Mrs. McCool stated that a generator is included in the Hoffer Street Pump Station Project.

***Motion passed unanimously.***

Mrs. McCool presented to Council for consideration and approval of a service contract with McDal Corporation for 2024.

***Motion made by Ms. Woods, seconded by Mrs. House, to approve the Service contract with McDal Corporation for 2024.***

Mr. Segina asked if there was a cost associated with the contract. Mrs. McCool stated this is just a contract for services to be provided when needed.

***Motion passed unanimously.***

Mrs. McCool presented to Council for consideration and approval to pay ESRI renewal for \$1,654.66. Mrs. McCool stated this is the GIS software that the Borough uses.

***Motion made by Ms. Woods, seconded by Mrs. House, to approve the payment of \$1,654.66 to ESRI for GIS Software renewal. Motion passed unanimously.***

Mrs. McCool presented to Council for consideration and approval to pay Service First Restoration & Remodeling Holdings \$3,717.08

***Motion made by Mr. Segina, seconded by Mr. Slade, to approve the payment of \$3,717.08 to Service First Restoration & Remodeling Holdings. Motion passed unanimously.***

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Mrs. McCool presented to Council for consideration and approval a reimbursement to the Steelton Volunteer Fire Department, \$1,556.91 for JP Lilley, Inc. expense.

***Motion made by Mrs. House, seconded by Ms. Paoletti, to approve the reimbursement to the Steelton Volunteer Fire Department in the amount of \$1,556.91. Motion passed unanimously.***

***Motion made by Mr. Segina, seconded by Mr. Slade, to table the next agenda item on a replacement vehicle for the Police Chief. Motion passed unanimously.***

Mrs. McCool presented to Council for consideration and approval of a cleaning services contract with Urgent Touch for a monthly cost of \$1,559.00 a month. Mrs. McCool stated that this price includes quarterly deep cleaning.

***Motion made by Mr. Segina, seconded by Mr. Slade, to approve the presented cleaning services contract with Urgent Touch for a monthly cost of \$1,559.00 a month.***

Mr. Segina thanked Mrs. McCool for her work on this to get a contract in place that met the correct scope and budget.

***Motion passed unanimously.***

Mrs. McCool presented to Council for consideration and approval of Savvy Citizen service for an annual cost of \$2,519.00. Mrs. McCool stated this is a notification system for residents who can sign up to receive messages for emergency alerts. The Code Red program is being looked into if it's still needed or not.

Paoletti asked if this would be for any community event/message. Mrs. McCool stated yes it can be.

Mrs. Bowers asked how we would get residents to sign up for these services. Mrs. McCool stated that is something the staff would have to work on, but a marketing plan is included in the services.

***Motion made by Ms. Woods, seconded by Ms. Paoletti, to approve the Savvy Citizen service for an annual cost of \$2,519.00. Motion passed unanimously.***

Mrs. McCool presented to Council for consideration and approval to advertise the 2024 Steelton Borough Council Committee meeting dates.

***Motion made by Ms. Woods, seconded by Ms. Paoletti, to approve the advertisement of the 2024 Steelton Borough Council Committee meeting dates.***

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Mr. Segina asked Mrs. Bowers who is going to be on the Fire Subcommittee as it is listed as question marks. Mrs. Bowers stated the members of the Public Safety Committee, but it will probably be just Mr. Segina and Mayor Dent at the meetings.

*Motion passed unanimously.*

Mrs. McCool presented to Council for consideration of Repository Bids for Parcels 60-008-027, 60-008-028, and 59-006-040.

*Motion made by Ms. Woods, seconded by Mr. Slade, to deny Repository Bids for Parcels 60-008-027, 60-008-028, and 59-006-040. Motion passed unanimously.*

**Public Comments:**

**Carol Muretic | 201 Reading Street**

Mrs. Muretic asked about the tripling of the price of the landlord tenant report. Stated she did not see anything in the minutes.

Mr. Segina stated it was passed with the 2024 budget and the fee ties in with the cost of managing the rental units and the code expenses.

Mrs. Muretic stated that she feels that tripling the fee was to much.

Mrs. Muretic questioned the trucks coming from Harrisburg and the dirt. Mr. Segina stated they are supposed to be bringing in a street sweeper and a water truck regularly. Mr. Curry stated they are performing that work to clean the street.

**Emmanuel Powell | 231 Lebanon Street**

Mr. Powell asked what they are planning to do with the dirt, can't they do anything to keep the dust down. Mr. Powell discussed big rocks falling off the trucks. Mrs. McCool stated codes were out today, but she needs to speak with the company about the issues that are occurring.

**Council Concerns:**

**William Shaub, Police Chief**

Nothing to add.

**Aaron Curry, Code Enforcement Officer**

Nothing to add.

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**Mr. Baltimore, Public Works Director**

Nothing to add.

**Battalion Chief Brubacher**

Nothing to add.

**Randy Watts, HRG**

Nothing to add.

**Mr. Bakare, Solicitor**

Nothing to add.

**Mrs. McCool, Borough Manager**

Nothing to add.

**Julianna Paioletti**

Thanked everyone for coming out.

**Ms. Woods, Vice President**

Thanked everyone for coming out. Glad the Chronic Nuisance Ordinance is passed.

**Mrs. House, Pro Tem**

Thanked everyone for coming.

**Mr. Segina**

Thanked everyone for coming out.

**Mr. Slade**

Thanked everyone for coming out. Glad the Chronic Nuisance Ordinance passed and hopefully we can get these issues taken care of.

**Vanessa Bowers**

Thanked everyone for coming out and thanked everyone for their patience.

**Executive Session:**

*Motion made by Mr. Segina, seconded by Ms. Woods, to enter executive session for personnel matters at 7:31pm. Motion passed unanimously.*

*Motion made by Mr. Segina, seconded by Ms. Woods, to enter regular session at 8:02pm. Motion passed unanimously.*

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**Other Business:**

None

*With no other business to discuss, a Motion made by Ms. Woods, seconded by Mr. Segina to adjourn at 8:02 PM. Motion passed unanimously.*