

**STEELTON BOROUGH
COUNCIL MEETING MINUTES**
Monday, May 20, 2024

Present:

Vanessa Bowers, President
Natashia Woods, Vice President
Willie Slade
Michael Segina
Julianna Paoletti
Mayor Ciera Dent

Kathy McCool, Borough Manager
Randy Watts, Engineer, HRG
Ryan Gonder, Solicitor
William Shaub, Police Chief
Steve Brubacher, Fire Chief

Absent: Mrs. Denae House, Mr. Brian Proctor

President Bowers called the meeting to order at 6:38 PM.

President Bowers opened the meeting with the Pledge of Allegiance.

Mayor Ciera Dent led the group in a Moment of Silent Reflection for the passing of Chief Shaub's mother-in-law.

Special Presentation:

None

Roll Call:

The roll call was conducted by Kathy McCool and the attendees listed above were present.

Notice of Executive Session:

Executive sessions were held on 5/6/2024 at 7:35 p.m. and 5/13/2024 at 4:00 p.m. to discuss personnel, legal, and/or real estate matters.

Public Comments on Agenda items only:

No comments were made.

Approval of the Minutes: None

Approval of schedule of billing, requisitions, and change orders as presented for:

April 2024

Motion made by Mr. Segina, seconded by Vice President Woods to approve the schedule of billing, requisitions, and change orders as presented for April 2024. The motion passed unanimously.

Department & Committee Reports:

- Fire Department and Ambulance (Written Report)

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- Segina thanked the department for their help at the fire on Saturday. Woods asked if Steve brought the sub sale information and McCool stated a sheet was upstairs in the Municipal Building.
- Police Department (Written Report)
 - Chief Shaub stated that their cadet Tyler Snyder will be graduating from the HACC police academy on June 19 and they are conducting a background check on another potential hire who graduates around the same time. A civil service meeting will be held to ratify the list, then conduct a personnel committee interview, and finish the process in late June. They will still be down 1 officer, but plan to test again in late August or early September to fill that position and reach full strength.
- Codes Department (Written Report)
 - None
- Public Works (Written Report)
 - Paioletti wanted to send congratulations. Bowers asked if a Public Works Committee meeting was held.
- Public Safety Committee
 - None
- Codes Committee
 - Slade asked about debris and dirt from the Brickyard park. McCool stated that they are waiting on environmental, the county is now involved by engaging an environmental company from Pittsburgh, and they are awaiting the results of the characterization of the dirt piles. We have drawn down on Brickyard Park gaming grant funds for attorney's fees.
- Public Works Committee
 - Met on May 14 with Randy to review HRG projects: Hoffer Street Pump Station, Frank S. Brown Parking Lot, East End Park & Trewick Force Main. Discussed the new hire and will vote on that tonight, park & vehicle maintenance, CAPCOG spring cleaning is on July 17 (Kathy is handling that as well), will vote on the HVAC maintenance contract tonight, the PA one call mapping, and vending. Bowers asked if they discussed the removal of the East End Park equipment. Woods stated that they would remove it once Stoner sets a date. McCool and Watts stated that a potential date of May 28 was proposed.
- NEDC Committee
 - Met on May 15. Discussed ordering holiday lights and banners (McCool will make color pictures) and the neighboring academy's plans to purchase and rehab a property for affordable housing. Ms. Helen Spencer presented to the Council previously. They identified a house and will attempt to use gaming grant funds. Also discussed were the approximate 5-7 blighted buildings identified by codes and how that process will be pushed along.
- Events Committee (Upcoming Events)
 - Paioletti mentioned Intergovernmental Committee and asked to have it added to the agenda. An Intergovernmental Committee meeting was held on April 23 at Highspire Borough. Discussed was the senior procession on June 2 at 6:00 PM starting at the high school. SHSD help purchase décor for that. Movie Night Under

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the Stars will be held on June 14 from 6-8PM, July 12 from 6-8PM & the last one will be on August 9 from 5-9PM (also will be the back to school bash). Slade is looking into movie licensing and students will vote.

- An events committee meeting was held on April 24 to discuss the special event ordinance draft which will be done by June. May 18 was the community heroes event at the Legion, which honored 4 community veterans: Jules Sadaonovich, Donald Bowers Jr., Donald Bowers Sr. & Calvin Johnson. Basketball leagues, fishing tournament, community cleanups, and back to school bash upcoming.
- Mayor's Report
 - Prayers and thoughts to the families and first responders affected by the recent fire on 2nd Street. Renee Bowers has been in contact with them. Thanked her and the first responders. Mentioned the boulders on Lincoln Street and asked if the Council wanted to discuss this. She has received complaints from residents that they are being moved and are too close to the corner and street. Wants to enforce the parking on dangerous corners. Participated in a meeting with the Mayor's Alliance to End Child Hunger, which provides alternative ways to feed the youth, especially during summer. The City of Harrisburg came down with their illegal dumping enforcement officer to clean the old vacant mansion at 2nd and Lincoln with CEO after a resident complaint. Approximately 50 tons of trash was removed. Aaron has formed a relationship with them to fine those who dump. Dirt trucks are coming through uncovered, especially on Harrisburg Street, and attempted to help that issue.
- Borough Manager's Report (Written Report)
 - DCED Annual Financial report for 2023 was completed on 5/9, which means we have a draft audit already (much sooner than last year). Drew down on \$169K on gaming grants and PennVest. Scheduled to attend Public Works management training on June 7, 13, 21, and 28. Current projects include the inlet replacement for storm sewer drains and Hoffer Street Pump Station. Planned projects include the Trewick force main, Frank S Brown parking lot has been awarded, Trewick and Felton Street pump generators, fire department rear drainage, East End Park tot lot replacemnt, and various paving projects. Segina stated that the storm drains go to stormwater committee.
- Finance Committee
 - Bowers asked if a meeting was scheduled with Harrisburg trash to discuss a contract. McCool stated that an invite went out, but a response was not received, and that they would continue service even if a conclusion did not come for a July 1 contract. Recommended getting an interim contract in the meantime.

Motion made by Mr. Segina, seconded by Ms. Paoletti, to approve the department & committee reports. The motion passed unanimously.

Old Business:

Mrs. Kathy McCool presented for consideration and approval to engage T.R. Stoner, General Contractor not to exceed \$22,834 to install playground equipment at East End Park to be reimbursed through the (HUD) Fiscal Year 2024 Economic Development Initiative (EDI) -

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Community Project Funding (CPF) grant. Segina asked if the alternative was included. McCool stated yes.

Motion made by Vice President Woods, seconded by Mr. Segina to approve. The motion passed unanimously.

New Business:

Mrs. McCool presented for consideration and approval consideration and approval to hire Tia Kitner as the Accounting Manager, effective May 28, 2024, for \$63,000 per year and benefits commensurate with the position. Ms. Kitner will be required to be bonded for \$3 million within 90 days of hire and will serve as Assistant Secretary/Treasurer. A resolution will be forthcoming. Bowers asked if the 90 days was updated in the offer. McCool stated yes. Segina asked if the resolution will come once the bond is secured. McCool stated yes.

Motion made by Mr. Segina, seconded by Mr. Slade to approve. The motion passed unanimously.

Mrs. McCool presented for consideration and approval to hire Theodore Cleckner as a Public Works Wastewater Laborer, effective May 28, 2024, for \$18.75 per hour and benefits as outlined in the collective bargaining agreement. Mr. Cleckner will be required to obtain his CDL within 6 months of hire and wastewater licenses within 1 year. Segina asked about seniority since Cleckner is a rehire, and McCool stated that seniority was lost when he left, and she will make him aware of that. Segina asked about retention and McCool stated Rose would know the answer.

The motion to approve was made by Mr. Segina, seconded by Vice President Woods. The Motion passed unanimously.

Mrs. McCool presented for consideration and approval to pay McNees, Wallace, and Nurick \$6,734 on behalf of the Steelton Community Development Foundation (SCDF), with the understanding that SCDF will reimburse the Borough by December 31, 2024.

The motion to approve was made by Mr. Segina, seconded by Vice President Woods. The motion passed unanimously.

Mrs. McCool presented for consideration and approval to pay Hitman Construction \$2,662.50 to build a wall that will create a designated Police interview room. McCool stated we do not have this currently. Segina stated that there is room in the police budget since they are down a few officers.

The motion to approve was made by Mr. Slade, seconded by Vice President Woods. The motion passed unanimously.

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Mrs. McCool presented for consideration and approval to pay Haller Enterprises \$4,811.46 to replace the water heater at the Fire Station. This was an emergency expenditure due to the water heater breakdown. Segina stated there have been water pressure issues for a while, and the leak will now be fixed so it doesn't flood the floor.

The motion to approve was made by Mr. Segina and seconded by Mr. Slade. The motion passed unanimously.

Mrs. McCool presented for consideration and approval for sewer/stormwater relief for 229 Jefferson Street of \$838.83 in penalties. Waive \$629.12 in penalties. The owner will need to pay \$209.71 in penalties. Segina stated they came in to pay their current amount due \$3,332.04.

The motion to approve was made by Vice President Woods and seconded by Mr. Segina. The motion passed unanimously.

Mrs. McCool presented for consideration and approval to partner with Capital Area Cleanup for a community cleanup event on Sunday, June 9, 2024, from 11:00 AM to 1:00 PM at the Locust Street Steps for website promotion and the use of the Steelton Borough Logo on promotional materials.

The motion to approve was made by Mr. Segina and seconded by Ms. Paioletti. The motion passed unanimously.

Mrs. McCool presented for consideration and approval for a Park reservation. Jyrell Davenport would like to reserve Bailey Street Park on July 6, 2024, from 10 a.m. to 8 p.m. for "Kertiers' Summertime Kickback". Mr. Davenport did provide a certificate of insurance. Chief Shaub stated that his application needs to be adjusted for street closures and traffic issues. Suggested closing just one block of Bailey Street from Frank S Brown Blvd to Ridge Street. Motion was amended.

The motion to approve was made by Mr. Slade and seconded by Vice President Woods. The motion passed unanimously.

Interim Chief Brubacher II presented for consideration and approval of the Apparatus drivers list. Inaudible comment.

The motion to approve was made by Mr. Segina and seconded by Vice President Woods. The motion passed unanimously.

Correspondence:

- Notices of Changes of Assessment for Parcel #59-013-003-000-0000 and #59-013-044-000-0000 (new Habitat for Humanity parcels)

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- Refund of 2024 Real Estate Taxes for Hamilton Health Center, Inc.

Public Comments:

- Valerie Spencer, 463 S 2nd St – There was a tractor-trailer parked on Highland Street. Called 911. Central PA Food Bank partners with the church at 1251 Highland Street in Swatara Twp. Shared information on the food giveaways from 12 noon to 6p on Wednesdays.
- LaToya Slaughter (?), S 2nd St – Asked an inaudible question about trash and sidewalks. McCool stated that the issues will be addressed in contract negotiations. Segina mentioned the quick ticket system.
- Mary Carricato, 2655 S 4th St – Inaudible comment/question. Mentioned a change of address. Segina responded with an inaudible comment. McCool stated she receives the interest letters and presents them to Council leadership, then it is decided if they will put a name forward or how they will respond. Carricato is very frustrated with this Borough.

Council Concerns:

- Ms. Paioletti thanked attendees and told Mary they will be looking into that issue.
- Vice President Woods thanked the attendees. Mentioned that she lives in the alley two blocks from LaToya and the trash can issue needs to be enforced. There is a senior center through the foundation but it was shut down during COVID and the county was not ready to re-open due to a lack of leadership and location. Formerly at Cole Crest and the leader passed away. Funds are available and the foundation needs revamping with fundraisers, and it is on the agenda.
- Mr. Segina thanked the attendees and the fire department
- Mr. Slade thanked attendees for their concerns. The trash can issue and the planning committee issue will be addressed. Thanked first responders. Great job on the ceremony on Saturday
- Mayor Dent thanked the attendees and voicing concerns. Planning commission issue was addressed. Thanked Chief Shaub and Chief Brubacher. Garden kickoff was yesterday. 14 plots were available for residents to reserve at the beginning, only 5 left now. Will be building a sensory garden. Encouraged residents to get involved.
- President Bowers thanked attendees and staff. Thanked the residents for voicing concerns.

Other Business:

None

Motion made by Vice President Woods, seconded by Mr. Slade, to adjourn to executive session for personnel matters at 7:44 PM. The motion passed unanimously.

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Motion made by Mr. Segina, seconded by Mr. Slade, to return to standard session from executive session at 8:21 PM. The motion passed unanimously.

With no other business to discuss, a motion was made by Mr. Slade, seconded by Mr. Segina, to adjourn at 8:21 PM. The motion passed unanimously.