

STEELTON BOROUGH
COUNCIL MEETING MINUTES
Monday, June 17, 2024

Present:

Vanessa Bowers, President
Natashia Woods, Vice President
Willie Slade
Michael Segina
Julianna Paoletti
Ciera Dent, Mayor

Kathy McCool, Borough Manager
Randy Watts, Engineer, HRG
Ryan Gonder, Solicitor
Aaron Curry, Codes Enforcement Officer
William Shaub, Police Chief
Jeff Baltimore, Public Works

Absent: Mr. Brian Proctor, Ms. Denae House, Stephen Brubacher

Call Meeting to Order: Bowers called the meeting to order at 6:37 PM.

Pledge of Allegiance: Bowers led the recital of the Pledge of Allegiance.

Moment of Silence: Dent led a Moment of Silent Reflection for Men's Mental Health Month.

Special Presentation: Jonathan Bowser presented the Brickyard Park concept – 1 acre of land behind Hamilton Health Center. Has been talking to Council and McCool to pick up on plans laid down in 2021. Starting with permitting, planning, and developing. Here to get feedback on the design and input for details. Will come before Council again with approval plans. Amenities are planned to include open spaces, pavillions, a fire pit area, trees, and a stage. There is a 72-inch stormwater and water line that runs through the property, so the stage will need to be a movable structure for utility work purposes. The dirt has been moved. McCool and Randy discussed the trucks coming in and out of Locust Street and signs for cement trucks. Woods suggested trees around the park and Segina suggested a hedge line. There was a discussion about a red light but PennDOT would not allow it previously. Segina asked if electricity, water, and other amenities were considered. Bowser said no. Segina mentioned that in the past they had to use generators for events. Segina mentioned planting an evergreen tree for the Borough's annual tree lighting ceremony. McCool mentioned having the stage at the building. Paoletti asked if there would be time restrictions for truck traffic. Bowers asked how long it would take from start to finish. Once the concepts are approved, it would be a month or 2, after the property is transferred. McCool stated that DCNR has extended the grant for 1 year. Woods asked when Hamilton will be opening for a tour and Bowser responded with July 11.

Roll Call: McCool conducted the roll call and the attendees listed above were present.

Notice of Executive Session: An executive session was held on 6/3/2024 @ 7:26 p.m. There is an executive session scheduled prior to the 6/17/2024 council meeting at 6:00 p.m for legal, real estate, and personnel matters.

Public Comments on Agenda items only: No comments were made.

Approval of the Minutes: May 20, 2024 & June 3, 2024

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Motion made by Mr. Segina, seconded by Vice President Woods, to approve the 5/20/24 & 6/3/24 Council meeting minutes. The motion passed unanimously.

Approval of schedule of billing, requisitions, and change orders as presented for: May 2024

Motion made by Mr. Segina, seconded by Ms. Paoletti, to approve the schedule of billing, requisitions, and change orders as presented for May 2024. The motion passed unanimously.

Department & Committee Reports:

- Fire Department and Ambulance (Written Report) – Ran 69 calls in May and they continue to go up. 312 calls for 2024 so far. 424 in 2023. Maintenance items include a transmission fix for the duty officer vehicle but it still has a rear-end and mobile radio issue. Utility 50 the company decided to purchase. A truck body box is delaying the outfitting with letters and sirens. This will have tools and on-scene equipment on that truck. The truck had repairs completed but a warning light is on backorder for inspection. The air auto-eject is scheduled for repair.
- Police Department (Written Report) – Ofc. Tyler Snyder graduated from the HACC police academy and will start on Friday. They will be hiring another officer. Road barriers were moved again and police will be enforcing them. Public Works will install them. The K9 Benefit Ride was held and will be the last one, as there was no profit. Parking issues over the weekend at Dollar General. Five nuisance properties were notified. Segina asked about the barriers and how the Public Works could replace the ones at Municipal Park and Lincoln Street.
- Codes Department (Written Report) – Inaudible comment from Curry. Mentioned the trucks on Harrisburg Street, JBI. Got in touch with a landlord on Front Street.
- Public Works (Written Report) – Baltimore mentioned the fire due to the fallen power lines. He went to the pump station and used a generator. Woods asked if it was part of the PPL project and the consensus was no.
- Public Safety Committee - None
- Codes Committee - None
- Public Works Committee – Discussed paving projects and which streets need to be prioritized.
- NEDC Committee – Met about Brickyard Park. Currently have 5 or 6 request for support letters for the gaming grant that will be met on next week. The June 19 meeting is canceled and rescheduled for June 24 at 5:30 PM.
- Events Committee (Upcoming Events) – Working on the special events ordinance and waiting for Mayor Dent and Chief Shaub to send the comments from the Google form to Gonder. McCool said that it was sent previously. The Capital Area Cleanup event with Tyler Vaupel was held on June 9 from 11am to 1pm at the Locust Street Steps. Summertime kickback event is scheduled for July 5 on Bailey Street. The 38th Annual Cottage Hill Fishing Tournament will be held at the Boat Launch on July 13 & 14. The Adams Street Summer League will be every weekend starting July 13 through August 18, with the last day being a community day event. Little Rollers are hosting a helmet and megaphone drive

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on June 22 from 11a to 1p on S Front St & Swatara St and N Front St & Gibson St. More events upcoming that need approved

- Intergovernmental Committee – Under the Stars family movie night was rescheduled for this Friday, June 21 from 6-8pm at the high school football field. Theater students will be doing concessions but the movies are free. Another movie night on July 12 from 6-8pm and a back to school bash/movie night on August 9 from 5-9pm.
- Borough Manager’s Report – Borough offices closed on June 19 for Juneteenth. Drawn down on more funds for various grants totaling \$1,234,623. Currently attending public works management training
- Mayor's Report – Had an event with US Secretary Budadich at Cleveland Cliffs for utilizing steel more in the US and infrastructure. Gov. Shapiro and other local elected officials attended. Had a community garden meeting with a local artist for a mural design and for getting signs made. Hamilton Health grand opening at 10 AM on July 11.

Woods stated that the basketball court and tot lot fences at Bailey Street Park need to be fixed before the next event is held there. Baltimore asked if a temporary fence would be sufficient in the meantime. Woods also asked if a check could be done at the boat launch before the fishing tournament.

The motion to approve the department & committee reports was made by Mr. Segina and seconded by Vice President Woods. The motion passed unanimously.

Old Business: Mrs. McCool presented for consideration and approval to sign a maintenance agreement with Johnson HVAC LLC for \$5,750 covering the municipal building, fire station, public works building, Hoffer St. Pump Station, and the Trewick Pump Station.

The motion to approve was made by Mr. Segina and seconded by Ms. Paoletti. The motion passed unanimously.

New Business:

Mr. Gonder presented for consideration and approval of Resolution R-2024-__, which is a resolution approving the appraisal of the property located at 166A N. Second Street (Tax Parcel I.D. No. 59-016-021) and any related actions thereto to effectuate an easement. Suggested tabling the issue.

A motion to table the issue until the next meeting was made by Mr. Segina and seconded by Mr. Slade. The motion was tabled.

Mrs. McCool presented for consideration and approval for PennVest Payment Request #4 in the amount of \$14,713.35, effective June 17, 2024.

The motion to approve was made by Mr. Segina and seconded by Vice President Woods. The motion passed unanimously.

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Mrs. McCool presented for consideration and approval for 2nd Street (from Baldwin St. to the dead end) paving project.

The motion to approve was made by Mr. Segina and seconded by Mr. Slade. The motion passed unanimously.

Mrs. McCool presented for consideration and approval for agreement with HRG S. 2nd St. paving project. Suggested tabling the issue to work out details of the agreement.

A motion to table the issue until the next meeting was made by Mr. Segina and seconded by Vice President Woods. The motion was tabled.

Mrs. McCool presented for consideration and approval for agreement with BL Companies for waste characterization sampling for the proposed Brickyard Park lot, effective 6/14/24 upon the Solicitor's review. McCool stated that this would be covered by either a local share grant or a DCNR grant.

The motion to approve was made by Mr. Slade and seconded by Vice President Woods. The motion passed unanimously.

Mrs. McCool presented for consideration and approval to hire Anna Phelan as a management intern at \$15 per hour with no benefits. The start date is to be determined. McCool stated that an end date would be approximately the second week of August. Paoletti asked how her pay would be covered. McCool stated it would come out of the general fund of whatever department's project/task she works on.

The motion to approve was made by Mr. Segina and seconded by Vice President Woods. The motion passed unanimously.

Mrs. McCool presented for consideration and approval to participate in the CapCOG annual auction on July 17, 2024 to auction the list of proposed auction items provided. There are 4 vehicles and one snow plow machine. Segina asked if the proceeds will be set aside dependant on grant money. Gonder had an inaudible comment.

The motion to approve was made by Vice President and seconded by Mr. Segina. The motion passed unanimously.

Mrs. McCool presented for consideration and approval for a road closure request for S. River Alley between Mohn and Highland Streets, on August 3, 2024, from 12 p.m. to 4 p.m. Request made by Melissa Spandler for St. Lawrence Day. Segina asked Shaub if there was any issues and there were none.

The motion to approve was made by Mr. Segina and seconded by Vice President Woods. The motion passed unanimously.

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Mrs. McCool presented for consideration and approval for recommended personnel actions as discussed in executive session. There were no recommended actions at this time.

Correspondance:

- Notices of Changes of Assessment for Parcel # 59-017-0283-000-0000
- Letter to Borough Council from McNees, Wallace, & Nurick

Information:

Little Rollers Helmet Drive
Saturday, 6/22/24, 11a – 1p
Front and Swatara; Front and Gibson
Kids will hold signs, coaches will collect the money from cars

Public Comments:

Pat Gordon was asked about vehicles by Bowers.

Council Concerns:

- Ms. Paoletti stated that it is County-wide grant season and wants to set up a meeting with local businesses to explain the process and help them. McCool stated that an article was posted on the website and the deadline is approaching, but a workshop can be held in the future. Thanked the attendees.
- Vice President Woods thanked the attendees and wished belated Happy Father's Day.
- Mr. Slade thanked attendees
- Mr. Segina had an inaudible comment. Encouraged volunteers at the fire department.
- Mayor Dent attended Gov. Shapiro's Juneteenth celebration, the Senators game, a Father's Day cookout in Harrisburg & the K9 Benefit Ride. Will now have more officers than ever while she's been Mayor. Attended the PHFA press conference. Thanked Pat Gordon for attending. Mentioned the recent fire and how hot it is outside. Encouraged donations of water to the fire department & first responders.
- Bowers thanked attendees and reminded them to stay cool during the heat wave

Other Business:

None

With no other business to discuss, a motion was made by Mr. Segina and seconded by Vice President Woods to adjourn at 7:39 PM. The motion passed unanimously.