

**STEELTON BOROUGH  
COUNCIL MEETING MINUTES**  
Monday, July 15, 2024

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**Present:**

Vanessa Bowers, President  
Natashia Woods, Vice President  
Willie Slade  
Julianna Paioletti  
Ciera Dent, Mayor

Kathy McCool, Borough Manager  
Randy Watts, Engineer, HRG  
Ryan Gonder, Solicitor  
Aaron Curry, Codes Enforcement Officer  
William Shaub, Police Chief  
Jeff Baltimore, Public Works  
Stephen Brubacher, Fire Chief

**Absent:** Mr. Brian Proctor, Ms. Denae House, Mr. Michael Segina

**Call Meeting to Order:** President Bowers called the meeting to order at 6:34 PM.

**Pledge of Allegiance:** President Bowers led the recital of the Pledge of Allegiance.

**Moment of Silence:** Mayor Dent led a Moment of Silence for those impacted by the recent local shooting incident.

**Special Presentation:** The swearing-in of new Police Officer Tyler Snyder was postponed for a later date.

**Roll Call:** McCool conducted the roll call and the attendees listed above were present.

**Notice of Executive Session:** An executive session was held prior to this meeting at 6:00 p.m. to discuss personnel, legal and/or real estate matters.

**Public Comments on Agenda items only:** No comments were made.

**Approval of the Minutes:** June 17, 2024

***Motion made by Vice President Woods, 2<sup>nd</sup> by Ms. Paioletti to approve the 6/17/2024 Council meeting minutes. The motion passed unanimously.***

**Department & Committee Reports:**

- Fire Department and Ambulance (Written Report) – None
- Police Department (Written Report) – None
- Codes Department (Written Report) – None
- Public Works (Written Report) – None
- Public Safety Committee – Inaudible comment from Shaub regarding the parking barricades at Municipal Park, the hiring of another officer on the agenda, currently have over 20 vendors & 450 hot dogs for National Night Out, the K9 Golf Tournament is on August 11, we lost money on the benefit ride and will not be doing it again but working on another event in conjunction with the fire department, and will be attending the Felton Lofts

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event on Thursday, July 25. Shaub also stated that he received a personal phone call from Councilmember House regarding a juvenile fight that was occurring on Ridge Street. Shaub was off duty and messaged her to contact Police, but House stated she did not want to call in front of the kids. Shaub stated he was taken aback by House's handling of this incident and is not comfortable with House remaining on Public Safety Committee.

- Codes Committee - None
- Public Works Committee – Woods stated that upcoming projects were discussed: the Trewick Pumping Station, Hoffer Street, force main, and inlet projects will be voted on. The Frank S. Brown Parking Lot project is complete.
- NEDC Committee – Met last month about the gaming grant. Will be meeting on Wednesday with 6 different groups for presentation of sponsorship requests. Next month it will be brought before Council to vote on.
- Events Committee (Upcoming Events) – Still working on the Special Events Ordinance, waiting on Cods to make comments and go to Mr. Gonder. The next meeting is July 24.
- Intergovernmental Committee – Back to School Bash on Fri, Aug 9 from 5-9p (bookbag giveaway, pony rides, bounce house, and movie night). The next meeting is still occurring, even with the soccer camp.
- Borough Manager's Report – Notified by FEMA that we received non-financial assistance for Building Resilient Infrastructure in Communities to determine weak areas in the Borough and help with projects. This opens the door for FEMA funding.
- Mayor's Report – Met President Biden in Harrisburg. Attended the Hamilton Health Center grand opening and they are now taking patients. Public Safety walks will be scheduled soon. The number of police calls/responses was 779 in July and 4,962 calls so far in 2024. The fire calls are currently 434 and both agencies respond within a couple of minutes.

*The motion to approve the department & committee reports was made by Mr. Slade and seconded by Vice President Woods. The motion passed unanimously.*

**Old Business:**

Mr. Gonder presented for consideration and approval of Resolution-R-2024-17, which is a resolution approving the appraisal of the property located at 166A N. Second Street (Tax Parcel I.D. No. 59-016-021) and any related actions thereto to effectuate an easement. Inaudible comment from Gonder.

*The motion to approve was made by Vice President Woods and seconded by Ms. Paoletti. The motion passed unanimously.*

Mrs. McCool presented for consideration and approval for agreement with HRG for the S. 2nd St. paving project.

*The motion to approve was made by Ms. Paoletti and seconded by Vice President Woods. The motion passed unanimously.*

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Mrs. McCool presented for consideration and approval of Resolution-R-2024-18, which is A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF STEELTON, DAUPHIN COUNTY PENNSYLVANIA, AUTHORIZING THE SALE OF SURPLUS PERSONAL PROPERTY NO LONGER NEEDED BY THE BOROUGH. They voted to allow to send their vehicles and one plow to the CAPCOG auction on Wednesday.

*The motion to approve was made by Mr. Slade and seconded by Ms. Paoletti. The motion passed unanimously.*

**New Business:**

Mrs. McCool presented for consideration and approval of Resolution-R-2024-19, which is a resolution approving the submission of a grant application to THE PENNSYLVANIA DCED STRATEGIC MANAGEMENT PLANNING PROGRAM (STMP). Had discussed a possible new financial software system.

*The motion to approve was made by Vice President Woods and seconded by Mr. Slade. The motion passed unanimously.*

Mrs. McCool presented for Consideration and approval of Resolution-R-2024-20, which is a RESOLUTION AUTHORIZING APPOINTMENT OF DESIGNATED BOROUGH OFFICERS SPECIFIC POWERS IN RELATION TO MID PENN BANK AS BOROUGH DEPOSITORY.

*The motion to approve was made by Vice President Woods and seconded by Ms. Paoletti. The motion passed unanimously.*

Mrs. McCool presented for consideration and approval of Resolution-R-2024-21, which is a RESOLUTION AUTHORIZING APPOINTMENT OF DESIGNATED BOROUGH OFFICERS SPECIFIC POWERS IN RELATION TO FULTON BANK (BOROUGH DEPOSITORY).

*The motion to approve was made by Mr. Slade and seconded by Vice President Woods. The motion passed unanimously.*

Mrs. McCool presented for consideration and approval to conditionally hire Cayetano Reyes, Jr. as a Police Officer at an annual salary of \$53,804 effective July 18, 2024.

*The motion to approve was made by Vice President Woods and seconded by Ms. Paoletti. The motion passed unanimously.*

Mrs. McCool presented for consideration and approval to pay Slaymaker Electric Motor and Supply Company \$2,593.50 to replace electrical components damaged as a result of a fire at Trewick Pump Station. This was a result of the PPL pole incident, and even though we are paying this, we will be submitting it to PPL as part of the claim.

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***The motion to approve was made by Vice President Woods and seconded by Mr. Slade. The motion passed unanimously.***

Mrs. McCool presented for consideration and approval to pay Highway Equipment and Supply Company \$2,555.39 to repair the Volvo Loader DEF indicator. McCool asked Baltimore for explanation and inaudible comments were made.

***The motion to approve was made by Ms. Paoletti and seconded by Mr. Slade. The motion passed unanimously.***

Mrs. McCool presented for consideration and approval to accept Change Order No. 1 for the Hoffer St. Pump Station project to install an explosion-proof heater. Needed to bring the heating source into code.

***The motion to approve was made by Mr. Slade and seconded by Vice President Woods. The motion passed unanimously.***

Mrs. McCool presented for consideration and approval to submit PennVest Payment Request #5 for \$41,393.53 for the Hoffer Street Pump Station project.

***The motion to approve was made by Vice President Woods and seconded by Mr. Slade. The motion passed unanimously.***

Mrs. McCool presented for consideration and approval to accept Change Order for the Frank S. Brown Parking Lot project for the reconciliation of final installed quantities.

***The motion to approve was made by Ms. Paoletti and seconded by Vice President Woods. The motion passed unanimously.***

Mrs. McCool presented for consideration and approval to submit CDBG Payment Request for \$39,744.50 for the Frank S. Brown Parking Lot project. The lot is completed.

***The motion to approve was made by Vice President Woods and seconded by Ms. Paoletti. The motion passed unanimously.***

Mrs. McCool presented for consideration and approval to place a full page ad in the Roller Football Program for \$200.

***The motion to approve was made by Ms. Paoletti and seconded by Vice President Woods. The motion passed unanimously.***

Mrs. McCool presented for consideration and approval to approve the following pay applications for emergency repair of 16 storm sewer inlets to be paid by the DCIB loan:

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- Pay Application 1 - \$44,824.46 (6 inlets around Frank S Brown Blvd and Lincoln Street)
- Pay Application 2 - \$30,749.19 (7 inlets around the Prince of Peace church)
- Pay Application 3 - \$13,883.14 (3 inlets around the Prince of Peace church)
- Total Pay Applications - \$89,456.79 (16 inlets total, average cost per inlet = \$5,591)

***The motion to approve was made by Vice President Woods and seconded by Mr. Slade. The motion passed unanimously.***

Mrs. McCool presented for consideration and approval to participate in an Intergovernmental Agreement between Steelton-Highspire School District and Steelton Borough Police Department, Highspire Borough Police Department, and Swatara Township Police Department to enforce bus violations. Inaudible comment from Shaub.

***The motion to approve was made by Vice President Woods and seconded by Ms. Paoletti. The motion passed unanimously.***

Mrs. McCool presented for consideration and approval to accept the repository bid for Rear 414 N. Front St., Steelton, PA 17113. The bidder is the owner of the property directly in front, and it is just a grassy area. McCool suspects that he will turn that into parking for his apartment.

***The motion to approve was made by Mr. Slade and seconded by Ms. Paoletti. The motion passed unanimously.***

Mrs. McCool presented for consideration and approval of the submission of a Repository Bid in the minimum amount (\$2,000 + realty transfer taxes) for Real Front St L512A (Parcel No. 60-018-050). McCool stated that this is a vacant property along Canal Alley. The company that owned it is no longer in business, so it is easier to purchase it instead of an easement.

***The motion to approve was made by Vice President Woods and seconded by Mr. Slade. The motion passed unanimously.***

Mrs. McCool presented for consideration and approval, retroactively, of Park Request from Elizabeth Zabriskie for the Boat Dock on June 22, 2024 from 11 a.m. to 6:00 p.m.

***The motion to approve was made by Ms. Paoletti and seconded by Vice President Woods. The motion passed unanimously.***

Mrs. McCool presented for consideration and approval of Park Request from Angela Martin for East End Park on September 14, 2024, 2-7 p.m. for a birthday party.

***The motion to approve was made by Vice President Woods and seconded by Ms. Paoletti. The motion passed unanimously.***

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Mrs. McCool presented for consideration and approval, retroactively, of street closure of Sweetbriar Alley for tree removal on July 15, 2024. Pogasik

*The motion to approve was made by Mr. Slade and seconded by Vice President Woods. The motion passed unanimously.*

Mrs. McCool presented for consideration and approval of Fire Department Driver List and Driver Request. Inaudible comment from Brubacher.

*The motion to approve was made by Mr. Slade and seconded by Vice President Woods. The motion passed unanimously.*

**Other Business:**

The Borough of Steelton and Borough Council would like to recognize Rose Marie Paul for 15 years of dedicated service as the Assistant Treasurer/Secretary. Please join us in congratulating Rose on her retirement. She will receive a plaque from the Borough. Also received a fruit basket and thanked Council for the treats.

**Correspondance:**

- Notice of permit request from New Enterprise Stone and Lime Co. (applied to the PA DEP Bureau of Air Quality for a renewal of the Steelton facility at 1001 S Front Street. The council was given a 30-day comment period dated June 18 but did not receive the letter until the beginning of July. McCool will add comments to DEP, but did not receive a copy of the permit)
- FEMA letter regarding BRIC
- Steelton-Highspire Football Program Advertising
- Notice of a change in assessment for 119 Penn Street – the assessment went up

**Information:** None

**Public Comments:** Mr. Wright, 709 St Marys Drive – Said he emailed the Mayor and she forwarded it to Chief Shaub. Inaudible comment

**Council Concerns:**

- Ms. Paoletti thanked attendees
- Vice President Woods thanked the attendees and said please be safe during the hot weather
- Mr. Slade thanked attendees
- Mayor Dent thanked attendees. Wanted to keep Ofc. Schaeffer and Ofc. Etnoyer in thoughts for their recent family losses
- President Bowers thanked attendees

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- McCool introduced intern Anna Phelan. Will be interning until the middle of August and studying management
- Brubacher announced the Chicken Dinner for July 27

*With no other business to discuss, a motion was made by Mr. Slade and seconded by Ms. Paoletti to adjourn at 7:17 PM. The motion passed unanimously.*