

**STEELTON BOROUGH
COUNCIL MEETING MINUTES**

Monday, August 19, 2024

Present:

Natashia Woods, Vice President
Willie Slade
Michael Segina
Denae House
Ciera Dent, Mayor

Kathy McCool, Borough Manager
Randy Watts, Engineer, HRG
Ryan Gonder, Solicitor
Aaron Curry, Codes Enforcement Officer
William Shaub, Police Chief
Jeff Baltimore, Public Works
Steve Brubacher, Fire Chief

Absent: President Vanessa Bowers, Ms. Julianna Paoletti & Mr. Brian Proctor

Call Meeting to Order: Vice President Woods called the meeting to order at 6:35 p.m.

Pledge of Allegiance: Vice President Woods led the Pledge of Allegiance.

Moment of Silence: A moment of silence was led by Mayor Dent asking to keep the families of the young people who lost their lives in thoughts and prayers. Mr. Segina added to keep Dennis Heefner's (prior council member) family in thoughts and prayers.

Special Presentation: None

Council Meeting Roll Call: Mrs. McCool conducted the roll call and the attendees listed above were present.

Notice of Executive Session: An executive session was held prior to tonight's meeting at 6:00 p.m., 8/19/24, to discuss personnel, real estate, and/or legal matters.

Motion made by Segina to add to the current agenda the ability for Vice President Woods to sign in for President Bowers in her absence for any resolutions or agreements that are passed. 2nd by Mrs. House. The motion passed unanimously.

Public Comments on Agenda items only: No comments were made.

Approval of the Minutes: Approval for August 5, 2024 minutes

Motion made by Mr. Slade and seconded by Mr. Segina to approve the 8/5/2024 Council meeting minutes. The motion passed unanimously.

Approval of Financial Reports: June and July 2024.

The motion to table the financial reports was made by Mr. Segina and seconded by Ms. House. The motion passed unanimously.

Department & Committee Reports:

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- Fire Department and Ambulance (Written Report) – Mr. Segina stated that they are far ahead of calls compared to previous years. 84 more calls at the end of July compared to all of last year and expecting to hit 200% of their previous years. This is reflected in the budget, where the amount of fuel has gone up and the engine was sent out for inspection, which was completed. There are other punch list items to complete.
- Police Department (Written Report) – On 8/11, the annual K9 golf tournament was held. Last year, they made just over \$4,200 profit. This year, they made \$5,650 profit. Already planning on next year
- Codes Department (Written Report) – Mr. Curry shared statistics on violations
- Public Works (Written Report) – Nothing to add
- Public Safety Committee – Spoke to Mayor and Vanessa
- Codes Committee – Meeting tomorrow regarding special events
- Public Works Committee – Got updated inventory of equipment, planning for snow removal, and updated on projects. Segina asked about leaf collection and Woods said it is the same schedule as street cleaning. It begins September 1 and ends November 29, and was put out in the newsletter. Received a street cleaning and leaf collection schedule per street
- NEDC Committee – The next meeting is Wednesday. Last month they finalized items for the gaming grant
- Events Committee (Upcoming Events) – Meeting next Wednesday. Did not meet last month but will be finalizing special events, the ordinance, and planning Christmas events
- Intergovernmental Committee – Held free movie nights this summer and the back-to-school night.
- Borough Manager’s Report – Submitted and drawn down on a number of grants, totaling \$1,342,398. Submitted letters for the upcoming gaming grant cycle. Completed 70 right-to-know requests with more pending.
- Mayor's Report – In the process of closing down the summer portion of the garden and preparing for the cold weather crops. Also working on a community initiative of creating a mural at Mohn Street Park. The wall has been primed and will stencil the design out to get the community involved. Community safety has been a priority regarding the recent gun violence and murders involving the youth. Has been holding meetings to make proactive efforts with local leaders. The first public safety walk will be this Thursday. The public safety committee consists of herself, Chief Shaub, and a fire department representative. Wants to hear concerns, improve safety, and help residents feel safe.

The motion to accept the department & committee reports was made by Mr. Slade and seconded by Mr. Segina. The motion passed unanimously.

Old Business:

Mrs. McCool presented for consideration and approval of Resolution 2024-R-25 to create a handicapped/reserved parking space at 503 N. Front St., Steelton, PA for Mr. Todd Reid.

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New Business:

Mrs. McCool presented for consideration and approval to purchase a Fire Chief's vehicle for \$46,730.00 plus applicable fees from Whitmoyer Chevrolet (Co-Stars). Segina stated that they submitted a Community Matters grant with the County in March for this and waiting to hear back. Was hoping to get a response before this. The utility vehicle has no air conditioning, the rear axle is damaged, the sirens no longer work, and it is a 2006 vehicle. It was discussed in finance but unsure if it can be held off any longer. Has to check with Mr. Brown at the county for reimbursement eligibility.

The motion to approve was made by Mr. Segina and seconded by Mrs. House. The motion passed unanimously.

Mrs. McCool presented for consideration and approval to pay 911 Rapid Response (a Co-Stars vendor) \$26,691.87 to outfit a new Fire Chief's vehicle. Segina stated the total grant was for \$75,000 and this will be part of the necessary equipment and items for operations. Woods asked if this was something that could have been bidded out, but Segina stated they are Co-Stars certified and 911 Rapid Response is a one-stop shop. The company itself outfitted the utility and that was close to \$27K. They are expecting the end of August or early September for outfitting. Will be a 2023 vehicle. Mrs. House asked if it could wait or if it needs to be purchased right now. Segina stated that they would need to provide another vehicle that is outfitted, because they have nothing right now. The company itself is renting a vehicle from Swatara Township and paying out of pocket, going above them and got something. Coming out of the truck fund AKA protective services fund. Woods asked how quickly they could get another quote for outfitting the truck. Segina asked Shaub how much it typically costs to outfit a police vehicle. Shaub said it was under \$60K including the outfitting from B. Moyer, where they have a mobile maintenance team.

The motion to approve was made by Mr. Slade and seconded by Mr. Segina. The motion passed unanimously.

Mrs. McCool presented for consideration and approval to pay Higher Information Group - \$4,760.00 for scanning of building plans in wide format.

The motion to approve was made by Mr. Segina and seconded by Mr. Slade. The motion passed unanimously.

Mrs. McCool presented for consideration and approval to submit PennVest Payment Request #6 for \$73,813.21 for the Hoffer Street Pump Station project. Vice President Woods said it is not in the packets due to the length of the document, but it was emailed. Mr. Segina said the updated one was put on the website.

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The motion to approve was made by Mr. Segina and seconded by Mrs. House. The motion passed unanimously.

Mrs. McCool presented for consideration and approval to establish Thursday, October 31, 2024 as Trick or Treat Night for Steelton Borough.

The motion to approve was made by Mr. Slade and seconded by Mrs. House. The motion passed unanimously.

Mrs. McCool presented for consideration and approval of a park request for Bailey Street Park from DeShawn Beecher and road closure of Bailey St. between Ridge St. and Frank S. Brown on August 25, 2024 from 2-7p.

The motion to approve was made by Mrs. House and seconded by Mr. Segina. The motion passed unanimously.

Mrs. McCool presented for consideration and approval of a road closure request for Grace Temple Church of the Living God on August 24, 2024 from 12-4 pm, for Community Day on Mulberry St. from Penn St. to 4th St (road behind the church).

The motion to approve was made by Mr. Slade and seconded by Mrs. House. The motion passed unanimously.

Mrs. McCool presented for consideration and approval of personnel actions as discussed in executive session. No actions are to be approved tonight. Gonder mentioned that Woods needs to be able to approve the Resolutions based on President Bowers' absence.

The motion to approve was made by Mr. Segina and seconded by Mrs. House. The motion passed unanimously.

Correspondance:

- Notices of a change in assessment for 544 Bessemer St., 370 Catherine St., and 2165 Rear S. Front St.

Other Business: None

Information: None

Public Comments: None

Council Comments:

- Mr. Slade thanked the attendees and encouraged them to come out to the public events

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- Mr. Segina thanked attendees and the staff. Reminded the public that a meeting was held with the Planning Commission and developers regarding the warehouse project last Tuesday. It was mostly lawyers and engineers providing an extension to November 30 for Council voting. Will be on the agenda on September 16. Told to reach out Mr. Watts regarding plans and questions. Contact information to James Diamond, the solicitor from Eckert Seameans who will be taking Ryan's place. He will be at the meeting on the 16th and the next planning commission meeting on the 4th or 11th. Deadlines for the developers include the 15-day period for information presentation.
- Ms. House thanked attendees and apologized to Chief Shaub regarding an incident where she contacted him for a police matter instead of going through the proper channels
- Mayor Dent thanked attendees.
- Baltimore, Curry, Watts, McCool, Gonder and Shaub had nothing to add
- Vice President Woods thanked the attendees and reminded them about the back-to-school welcoming on the 21st at the schools from 7:15-7:30 AM. Wants to have leaders attend.

With no other business to discuss, a motion was made by Mr. Slade and seconded by Ms. House to adjourn at 7:10 PM. The motion passed unanimously.