

**Steelton Borough Council Meeting Agenda
October 21, 2024**

Call Meeting to Order:
Vice President Woods

Pledge of Allegiance:
Vice President Woods

Moment of Silence:
Mayor Dent

Special Presentation:

Council Meeting Roll Call:
Kathy McCool

Notice of Executive Session:
An executive session will be held at 6:00 p.m. to discuss personnel, legal and/or real estate matters.

Public Comments for Agenda Items Only:

Approval of the Minutes:
Approval for September 16, 2024 minutes.

MOTION	SECOND	VOTE
---------------	---------------	-------------

Department & Committee Reports:

- Fire Department and Ambulance (Written Report)
- Police Department (Written Report)
- Codes Department (Written Report)
- Public Works (Written Report)
- Public Safety Committee
- Codes Committee
- Public Works Committee
- NEDC Committee
- Events Committee (Upcoming Events)
- Intergovernmental Committee
- Borough Manager's Report
- Mayor's Report

MOTION	SECOND	VOTE
---------------	---------------	-------------

**Steelton Borough Council Meeting Agenda
October 21, 2024**

Old Business:

Kathy McCool Consideration and approval on Engineer’s report presented at the 10/7/24 Borough Council meeting.

MOTION	SECOND	VOTE
---------------	---------------	-------------

Kathy McCool Consideration and approval of Engagement with K& L Gates LLP in the Nebroski matter.

MOTION	SECOND	VOTE
---------------	---------------	-------------

Kathy McCool Consideration and approval of RESOLUTION 2024-R- ____ TO FILE APPLICATION FOR \$1,500,000 RACP GRANT for the Stormwater Relocation Project.

MOTION	SECOND	VOTE
---------------	---------------	-------------

Kathy McCool Consideration and approval of RDA 300 and RDA 301 in relation to \$1,500,000 RACP grant.

MOTION	SECOND	VOTE
---------------	---------------	-------------

Kathy McCool Consideration and approval of the submission of Repository Bids in the minimum amount (\$2,000 + realty transfer taxes) for the below properties located in the Borough:

- Rear Front Street L526A; Dauphin County Tax Parcel I.D. No. 60-018-043-000-0000
- Rear Front Street L518A; Dauphin County Tax Parcel I.D. No. 60-018-047-000-0000
- Rear Front Street L514A; Dauphin County Tax Parcel I.D. No. 60-018-049-000-0000

MOTION	SECOND	VOTE
---------------	---------------	-------------

Kathy McCool Consideration and approval of CDBG grant agreement for Steelton Police Department Co-Responder Program for \$20,000.

MOTION	SECOND	VOTE
---------------	---------------	-------------

Kathy McCool Consideration and approval to pay Nicholas Oyola \$2,850 for design and manufacture of Community Garden signs.

MOTION	SECOND	VOTE
---------------	---------------	-------------

Kathy McCool Consideration and approval of Higher Information Group agreement to scan and index wide format documents not to exceed \$10,000 effective January 1, 2025.

**Steelton Borough Council Meeting Agenda
October 21, 2024**

MOTION	SECOND	VOTE
---------------	---------------	-------------

Kathy McCool	Consideration and approval of Higher Information Group agreement to provide onsite shredding services at a rate of \$12/box for small boxes and \$24/box for large boxes.	
--------------	---	--

MOTION	SECOND	VOTE
---------------	---------------	-------------

Kathy McCool	Consideration and approval of Mapledale Fencing LLC quote of \$11,429.05 for East End Park.	
--------------	---	--

MOTION	SECOND	VOTE
---------------	---------------	-------------

Kathy McCool	Consideration and approval of ComDoc Lease Agreement (5 years) to replace the Codes Department and Police Department color copiers for \$250.00/ month.	
--------------	---	--

MOTION	SECOND	VOTE
---------------	---------------	-------------

Kathy McCool	Consideration and approval to pay Kline’s Services \$7,695 to remove grease from the Borough’s pump stations (all).	
--------------	---	--

MOTION	SECOND	VOTE
---------------	---------------	-------------

Kathy McCool	Consideration and approval of park request from Lawrence Stazewski for the Boat Dock on November 2, 2024, 4-8 p.m. for a music event.	
--------------	---	--

MOTION	SECOND	VOTE
---------------	---------------	-------------

Kathy McCool	Consideration and approval of the following policies: <ul style="list-style-type: none"> • Fiscal - Accounts Payable – Payment of Bills • Fiscal - Bank Accounts • Fiscal - Grants and Donations • Fiscal - Borough Audit • Fiscal - Budget Planning • Fiscal - Petty Cash • Admin - Conflict of Interest • Admin - Records Management • Property- Building Security 	
--------------	---	--

MOTION	SECOND	VOTE
---------------	---------------	-------------

New Business:

Kathy McCool	Consideration and approval to add Mr. Derek Miller to the approved drivers list for the Steelton Volunteer Fire Department.	
--------------	---	--

MOTION	SECOND	VOTE
---------------	---------------	-------------

**Steelton Borough Council Meeting Agenda
October 21, 2024**

Kathy McCool Consideration and approval to pay Walters Appraisal Services, Inc. \$32,500 to appraise properties for easements due to the Trewick Force Main Project.

MOTION	SECOND	VOTE
---------------	---------------	-------------

Kathy McCool Consideration and approval of PENNVEST request #8 for \$106,752.53 for the Hoffer St. Pump Station Project.

MOTION	SECOND	VOTE
---------------	---------------	-------------

Kathy McCool Consideration and approval of Change Order #3 for the Hoffer St. Pump Station Project.

MOTION	SECOND	VOTE
---------------	---------------	-------------

Kathy McCool Consideration and approval for Portnoff Law Associates to file for writs of execution for sheriff's sale for the following parcels due to unpaid real estate taxes:

- 58-007-043-000-0000
- 60-003-019-000-0000
- 59-014-051-000-0000
- 57-019-025-000-0000

MOTION	SECOND	VOTE
---------------	---------------	-------------

Other Business:

First read of the following policies:

- Fiscal – Federal Grants - Determining Allowable, Allocable and Reasonable Costs

Correspondence:

Appeal Change Notifications from Dauphin County Board of Assessment

Information:

Public Comments:

Council Comments:

Executive Session:

Adjournment:

MOTION	SECOND	VOTE
---------------	---------------	-------------